



Job Overview

Position Title: Site Supervisor

Reports to: Project Engineer

Location: Hyderabad

Responsibilities and Duties

- Supervise sub-contractors by selecting and evaluating them as well as monitoring and controlling their performance
- Travel to and supervise multiple sites during the course of a day
- Accomplish project goals by defining scope and purpose of the project, determining required resources, allocating resources, establishing protocols and standards, scheduling staff, resolving design problems, evaluating deadline estimates and adjusting as needed, and implementing change orders
- Fulfill human resource needs by hiring, training, scheduling, assigning, coaching, and disciplining employees; adhering to procedures and policies; recommending compensation; and communicating job expectations
- Meet construction budget by providing capital budget and annual operating information, identifying variances, and monitoring project expenses
- Approve projects by gaining approvals from buyers and performing inspections at critical phases
- Meet operational standards by resolving problems, contributing information to strategic plans, and identifying improvements
- Maintain healthy and safe work environment by enforcing procedures and standards and complying with legal regulations
- Prevent interruptions and fines by enforcing and fulfilling codes

Qualifications and Skills of Construction Supervisor

- Bachelor degree preferred (construction management, or engineering)
- Minimum of five years in the construction industry, with some leadership experience
- Strong leadership skills
- Excellent organization and planning skills to prioritize and balance work
- Ability to lead others in the completion of a schedule, budget guidelines, and customer requirements
- Great verbal and written communication skills
- Computer proficient, with experience in MS Excel, Project, and Word